

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**

Wednesday, May 16, 2018

Groton Public Library

4:00 p.m.

- I. Call to order: The meeting was called to order at 4:01 pm
- II. Roll call: Betty Anne Reiter, Laurel Butler, Marilyn Comrie, Rosemary Duval-Arnould, Hali Keeler, Barbara Nagy, Marie Shaw and Chuck Strand. Navy Liaison Katie Whitescarver was excused. Katherine Brighty arrived at 4:25
- III. Public Comments: None
- IV. Communications: None
- V. Approval of minutes of the April 18, 2018 Library Board meeting: Moved by Marilyn, seconded by Barbara. Approved unanimously.
- VI. Review of April statistics: Increases in visits and other categories
- VII. Director's Report
 - A. Library Director activities
 1. Hosted Groton's annual Arbor Day event.
 2. A fabric-covered panel system has been ordered to enhance the ability to hang art displays in the large meeting room.
 3. Met with all staff members to reiterate customer service expectations.
 4. The One Book, One Region kickoff will take place at CURE Innovation Commons on June 26 at 5:30 p.m.
 - B. Library activities
 1. April was an all-time record month for the GMTV staff that produced 25 programs, 41 hours of original programming and captured 2,992 YouTube Channel views.
 2. Children's book stacks are going to be rearranged in early June. Area will be off limits for 3 days. This is the first part of looking at updating the whole children's area.
 3. We are starting a 4 month free trial to Romance Book Cloud. It's an ebook subscription service for romance novels.
 4. First of cooking series was excellent, and sounds promising for the next 3 in the

series. They will be the next 3 Thursday evenings.

5. Betty Anne will be away on vacation May 26-June 3. She will be at ALA June 20-25.
6. Budget- Cutter Oliver, Chair of our RTM Subcommittee, spent an hour with Betty Anne, Marie and Katherine doing fact finding before their Committee Meeting. We have two Capital Improvement Projects (CIP) that need funding this year- replacement of computer servers and wireless mikes. Our current ones are at the end of their useful lives. The RTM Meeting is at 7pm at the Senior Center tomorrow night. We are the 2nd department on the agenda.
7. Library conference room policy was reviewed this past month. Rooms are for groups, not for solo use.
8. A Community police officer will be in the Library twice a week- Tuesday mornings, and Thursday Evenings. Additionally, we will have a Police computer set up so they will be stopping in to write reports. It must be in a secure area- probably in the teen office.
9. Customer Service: There is a renewed emphasis on offering help and not being negative. When interacting with patrons, staff will be sure to offer to check on any issues that are raised.

C. Circle of Friends

1. The Library's Junior Friends group has won the 2018 Friends of Connecticut Libraries (FOCL) Outstanding Focused Project Award for their Bumpers & Books event. Since October, 2015, the Junior Friends and their families, as well as Library staff and town employees, have decorated their vehicles in author and book-related themes and handed out treats. Circle of Friends' president Sue Aberbach will receive the award on behalf of the Junior Friends at the FOCL annual meeting on June 9th at Middlesex Community College. Laurel and Rosemary will talk to Kim about possibilities for the Board recognizing their achievement, possibly at one of their events such as a movie and popcorn sale.

VIII. New Business

IX. Old Business

X. Adjournment: The meeting was adjourned at 4:49pm

Respectfully Submitted,

Laurel A. Butler